

Bicycle and Pedestrian Advisory Committee (BPAC)

Meeting Minutes

March 27, 2003

1. Call to Order

Chairman David Alfano called the meeting to order at 7:32 p.m.

Members Attending:

Chairman David Alfano, Michael Barnes, Cathy Baylock, Maureen Brooks, Robert Cronin, Matt Grocott, Mike Harding, Marc Hershman, Colleen Jordan, Karyl Matsumoto, Mark Meadows.

Staff/Guest Attending:

Walter Martone and Geoff Kline - C/CAG Staff; Mo Sharma – Daly City; David Nelson – The Alliance; Ahmad Sadighi – Daly City; Dani Weber – Peninsula Bicycle and Pedestrian Coalition; Richard Moore.

2. Public Comments On Items Not On The Agenda

Dani Weber from the Peninsula Bicycle and Pedestrian Coalition (PBPC) provided the BPAC with copies of PBPC's latest newsletter.

3. Minutes of February 27, 2003 meeting.

Committee Member Baylock MOVED the approval of the minutes. Committee Member Barnes SECONDED. MOTION PASSED unanimously.

4. Presentation on “Bike to Work Day” by the City of Menlo Park.

Rich Angulo from Menlo Park provided the Committee with a power point presentation on the past events sponsored by the City for “Bike to Work Day” and also the plan for events for this year. The City has been contributing approximately \$1,200 to support this program.

5. Presentation on “Bike to Work Day” by the Peninsula Congestion Relief Alliance.

David Nelson from the Alliance reported that RIDES for Bay Area Commuters has decided not to provide support for this year's “Bike to Work Day” activities. They have indicated that this support was not provided for in their contract with the Metropolitan Transportation Commission (MTC). In order to ensure that the activities are still coordinated in San Mateo County, The Alliance has volunteered to take on this role. Unfortunately there was very little notice of this decision by RIDES; therefore The Alliance is having to scramble to pull together materials, supplies, volunteers, etc.

The discussion on this item included the following comments:

- There should be a discussion at BPAC about the future of this event and how to keep it alive. This discussion should include defining the goal for the program and defining what will be a

successful outcome.

- The program should have a means for documenting its outcomes.
- A concerted effort needs to be made to recruit more companies and organizations to be active in the program.
- The Bike Committees from the cities should become more involved in the program.
- Performance data on the program could help with justifying the continuation of the program.
- For this year's program, funding will be needed to purchase the give-away bags and contents. The Alliance has already contributed \$1,000 to purchase the bags for San Mateo County. An additional \$700 to \$1,000 will be needed for the contents.
- It was suggested that Trader Joe's be approached to see if they would contribute Power Bars for this year's events.

Motion: To notify the Metropolitan Transportation Commission (MTC) through our representative (Sue Lempert) of BPAC's concern about RIDES failure to support this year's "Bike to Work Day" program and to request that MTC immediately take actions to ensure that there will be adequate support for next year's program; and to request that C/CAG provide a limited amount of interim funding to support this year's San Mateo County program. Hershman/Baylock, unanimous.

6. Use of Bike Maps for "Bike to Work Day."

Staff reported that C/CAG authorized \$3,000 for the purchase of Bike Maps that can be used for "Bike to Work Day." A total of 2,000 maps will be acquired for this amount. It was noted that some of the cities have requested to have maps for general distribution. The availability of the maps could also be advertised on the local cities' cable T.V. channels.

Motion: To provide 700 Bike Maps to be distributed at the "Bike to Work Day" events and to agendaize for a future BPAC meeting a discussion on the use of the remaining maps. Cronin/Barnes, unanimous.

7. Debrief on the Transportation Development Act (TDA) Article 3 funding process for 2003-04 and recommendations for improvements.

The following is a summary of the suggestions for improvements to the TDA process:

- There should be a connection between going on the tour of the projects and the voting process so that all members are working from the same base of information.
- If all members are not able to go on the tour, or all of the projects are not able to be included in the tour, then consideration should be given to allowing longer presentations at the BPAC meeting.
- It was noted that some BPAC members who are unable to go on the tour might want to visit the projects on their own.
- Consideration should be given to allowing presentations at one BPAC meeting and then having the voting done at a subsequent meeting.
- If the voting is not done at the same meeting as the presentations, then the two meetings should not be more than a week apart.
- The applicants should be allowed at least 5 minutes for their presentations at the BPAC

meeting.

- A set number of presentations could be scheduled for the BPAC meeting and if there are still more projects then those presentations could be held at a subsequent meeting.
- Discussion of the projects at a BPAC meeting and an opportunity for discussion by the BPAC members should be scheduled before the tour is conducted.
- There should be time build into the process to allow for more discussion about the projects at the BPAC meeting and an opportunity for the members to present the pros and cons on each project.
- Staff should provide documentation to BPAC on how the project may or may not be included in the C/CAG Bike Plan or another plan.

It was the consensus of the BPAC members present that the following changes will be made to next year's TDA process:

- The project applications submitted by the due date will be prescreened for the minimum requirements by C/CAG staff.
- A review of the applications and discussion of the projects will be scheduled for a regular BPAC meeting. At this meeting the members will be requested to discuss the projects and share their opinions about the pros and cons of the projects.
- Following the regular BPAC meeting, a tour of the projects will be scheduled.
- Presentations by the applicants will be scheduled for the next regularly scheduled BPAC meeting following the tour. Applicants will be allowed 5 minutes to provide information on each project. No more than 10 presentations will be scheduled. If there are more than 10 projects, a special meeting will be scheduled within one week.

8. Consideration of Legislation.

- **AB 594 – CEQA requirements for bicycle lanes.**
- **AB 1408 – Bicycle equipment operation.**
- **SB 825 – Bicyclist and pedestrian safety.**

Due to the lateness of the hour, it was decided to postpone this item to next month. Dani Weber from the Peninsula Bicycle and Pedestrian Coalition noted a few concerns on these bills:

- AB 594 – The Coalition supports this bill. It was noted however by a BPAC member that the removal of a lane of vehicle traffic is a large impact to have excluded from CEQA review.
- AB 1408 – The Coalition is working with the author of this bill. Amendments are expected soon. There is concern over what is the intent of this piece of legislation. As currently written it appears to only restate items that are already included in the vehicle code.
- SB 825 – The Coalition supports this bill.
- It was suggested that AB 872 dealing with speed limits also be considered by BPAC at its next meeting.

9. Member Communications.

On behalf of Member Sue Lempert, staff announced the availability of maps of the Bay Trail that can be acquired from ABAG at baytrail@abag.ca.gov or 510 464-7900. The cost for the set of 6 maps is \$12.

Redwood City is sponsoring a bicycle race (the “Sea Otter Classic”) on April 9th. Information on the event was handed out to the BPAC members.

10. Adjournment

The meeting was adjourned at 9:15 p.m.